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Enquiries : Mr R Masambo X4230
Ref : MPT 14/4/1/2

PROVINCIAL TREASURY CIRCULAR NO. 64 OF 2017

TO:

THE MUNICIPAL MANAGER: EHLANZENI DISTRICT MUNICIPALITY (MR FS SIBOZA)
THE MUNICIPAL MANAGER: BUSHBUCKRIDGE LOCAL MUNICIPALITY (MR C LISA)
THE MUNICIPAL MANAGER: CITY OF MBOMBELA (MR N DIAMOND)
THE MUNICIPAL MANAGER: NKOMAZI LOCAL MUNICIPALITY (MR MD NGWENYA)
THE MUNICIPAL MANAGER (ACTING): THABA CHWEU LOCAL MUNICIPALITY
(MR LE MALUNGANA)
THE MUNICIPAL MANAGER: GERT SIBANDE DISTRICT MUNICIPALITY (MR CA HABLE)
THE MUNICIPAL MANAGER (ACTING): CHIEF ALBERT LUTHULI LOCAL MUNICIPALITY
(MR M DLAMINI)
THE MUNICIPAL MANAGER (ACTING): DIPALESENG LOCAL MUNICIPALITY (MR SL NETSHIVALE)
THE MUNICIPAL MANAGER: (ACTING) DR PIXLEY KA SEME (MR P THWALA)
THE MUNICIPAL MANAGER (ACTING): GOVAN MBEKI LOCAL MUNICIPALITY (MR T MHLANGA)
THE MUNICIPAL MANAGER: LEKWA LOCAL MUNICIPALITY (MRS GP MHLONGO - TSHANGASE)
THE MUNICIPAL MANAGER: MKHONDO LOCAL MUNICIPALITY (MR M KUNENE)
THE MUNICIPAL MANAGER (ACTING): MSUKALIGWA LOCAL MUNICIPALITY (MR S MAGUDULELA)
THE MUNICIPAL MANAGER: NKANGALA DISTRICT MUNICIPALITY (MS MM SKHOSANA)
THE MUNICIPAL MANAGER: DR JS MOROKA LOCAL MUNICIPALITY (MR BS MAHLANGU)
THE MUNICIPAL MANAGER: EMAKHAZENI LOCAL MUNICIPALITY (MS EK TSHABALALA)
THE MUNICIPAL MANAGER (ACTING): EMALAHLENI LOCAL MUNICIPALITY (MR HS MAISELA)
THE MUNICIPAL MANAGER (ACTING): STEVE TSHWETE LOCAL MUNICIPALITY (MR M NGUNI)
THE MUNICIPAL MANAGER: THEMBSILE HANI LOCAL MUNICIPALITY (MR O NKOSI)
THE MUNICIPAL MANAGER (ACTING): VICTOR KHANYE LOCAL MUNICIPALITY (MR BSS RIBA)

HEAD: CO-OPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS (MR P NYONI)
THE DIRECTOR GENERAL: OFFICE OF THE PREMIER (MR T MDAKANE)

THE CHIEF DIRECTORATE: SUSTAINABLE RESOURCE MANAGEMENT
THE CHIEF DIRECTORATE: ASSETS AND LIABILITIES MANAGEMENT
THE CHIEF DIRECTORATE: FINANCIAL GOVERNANCE
THE DIRECTORATE: MUNICIPAL FINANCE MANAGEMENT

REQUEST TO ACCESS LOCAL GOVERNMENT AND STATE OWNED ENTITY EMPLOYEE INFORMATION

1. PURPOSE

The purpose of this circular is to request Municipalities and Municipal Entities to provide Municipal employee information to the Central Supplier Database (CSD) to enable the identification of individuals that are also municipal employees including Councillors doing business with the State.

2. BACKGROUND

The CSD provides a number of key positions to the Organs of State SCM Practitioners, one of these positions is a flag indicating whether an individual is also a Government Employees. The only source of such information is the Department of Public Service and Administration (DPSA) that covers most National and Provincial departments through PERSAL data as well as the South African Police Service (PERSAP).

3. DISCUSSION

In the Office of the Chief Procurement Officer in the National Treasury currently there is no single source that exists to provide the Local Government and State Owned Entity employment information on a frequent basis and thus a need exists to enable entities to provide this information directly to the CSD. Therefore, you are requested to participate in the process that is available for Local Government and State Owned Entities, as well as the other Organs of State for which employment information is not included in the current DPSA-CSD Employment Verification integration process, to provide government employee information to the CSD.

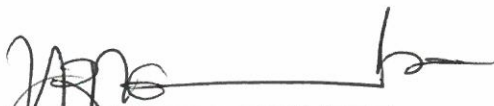
4. SUBMISSION OF EMPLOYEES INFORMATION TO NATIONAL TREASURY

Municipalities and Municipal Owned Entities are requested to submit employee information on the online template developed by the Office of the Chief Procurement Officer for identification purposes on the CSD. The information requested is for all officials and Councillors.

The information should be uploaded by 30 November 2017. Attached is a CSD guide on how to upload the information on the system.

Your co-operation in this regard is highly appreciated.

Regards,


MS/NZ NKAMBA
HEAD: PROVINCIAL TREASURY
DATE: 16/11/2017