

MPUMALANGA PROVINCIAL GOVERNMENT

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Department of Finance

Litiko LeteTimali

UmNyango weZeemali

Departement van Finansies

Kgoro ya Matlotlo

CIRCULAR 4 OF 2009

TO : ALL ACCOUNTING OFFICERS OF PROVINCIAL DEPARTMENTS

TO : ALL CHIEF FINANCIAL OFFICERS OF PROVINCIAL DEPARTMENTS

SUBMISSION OF THE ANNUAL FINANCIAL STATEMENTS 2008/09

All Accounting Officers are requested to submit the annual financial statements of their departments on 29 May 2009. This is to be done to comply to the requirements of the Public Finance Management Act of 1999 (PFMA) section 40 (1) (b and c) which states that the Accounting Officer for a department -

(b) must prepare financial statements for each financial year in accordance with Generally Recognised Accounting Practice

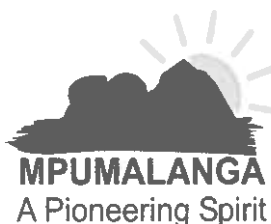
(c) must submit the financial statements within two months after the end of the financial year to -

- (i) the Auditor-General for auditing,
- (ii) the relevant treasury to enable that treasury to prepare consolidated financial statements in terms of section 19.

The following need to be submitted:

1. 3 hard copies of the performance report
2. 5 hard copies of annual financial statement
3. Electronic copy of excel financial statements.


NB: The annual financial statements should be accompanied by a letter of representation.



SUBMISSION OF ANNUAL FINANCIAL STATEMENTS

Submissions should be forwarded to the Head of Treasury on 29 May 2009 at 14h00 in the HOD's board room.

Thank you for your co-operation

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MR. RS TSHUKUDU
HEAD OF DEPARTMENT
DATE: 27/05/2009