



provincial treasury

MPUMALANGA PROVINCE
REPUBLIC OF SOUTH AFRICA

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PROVINCIAL TREASURY CIRCULAR 36 OF 2015

THE MUNICIPAL MANAGER: EHLANZENI DISTRICT MUNICIPALITY (ADV H MBATHA)
THE MUNICIPAL MANAGER: BUSHBUCKRIDGE LOCAL MUNICIPALITY (MR C. LISA)
THE MUNICIPAL MANAGER: MBOMBELA LOCAL MUNICIPALITY (MR N SEANEGO)
THE MUNICIPAL MANAGER: NKOMAZI LOCAL MUNICIPALITY (MR MD NGWENYA)
THE MUNICIPAL MANAGER (ACTING): THABA CHWEU LOCAL MUNICIPALITY (MR SD MAEBELA)
THE MUNICIPAL MANAGER: UMJINDI LOCAL MUNICIPALITY (MR DP MSIBI)
THE MUNICIPAL MANAGER: GERT SIBANDE DISTRICT MUNICIPALITY (MR CA HABILE)
THE MUNICIPAL MANAGER: CHIEF ALBERT LUTHULI LOCAL MUNICIPALITY (MR VN MPILA)
THE MUNICIPAL MANAGER: DIPALESENG LOCAL MUNICIPALITY (MR V NGCOBO)
THE MUNICIPAL MANAGER: DR PIXLEY KA ISAKA SEME (MR PB MALEBYE)
THE MUNICIPAL MANAGER: GOVAN MBEKI LOCAL MUNICIPALITY (MR MF MAHLANGU)
THE MUNICIPAL MANAGER: LEKWA LOCAL MUNICIPALITY (MR LB TSHABALALA)
THE MUNICIPAL MANAGER: MKHONDO LOCAL MUNICIPALITY (MR AN MAHLANGU)
THE MUNICIPAL MANAGER: (ACTING) MSUKALIGWA LOCAL MUNICIPALITY (MR ZT SHONGWE)
THE MUNICIPAL MANAGER: NKANGALA DISTRICT MUNICIPALITY (MS M SKOSANA)
THE MUNICIPAL MANAGER: DR JS MOROKA LOCAL MUNICIPALITY (MR BS MAHLANGU)
THE MUNICIPAL MANAGER: (ACTING): EMAKHAZENI LOCAL MUNICIPALITY (MS TS SHOBA)
THE MUNICIPAL MANAGER: (ACTING) EMALAHLENI LOCAL MUNICIPALITY (MR T VAN VUUREN)
THE MUNICIPAL MANAGER: (ACTING) STEVE TSHWETE LOCAL MUNICIPALITY (MR M MNGUNI)
THE MUNICIPAL MANAGER: (ACTING) THEMBISILE HANI LOCAL MUNICIPALITY (MR O NKOSI)
THE MUNICIPAL MANAGER: VICTOR KHANYE LOCAL MUNICIPALITY (MR BS RIBA)

THE CHIEF FINANCIAL OFFICER: EHLANZENI DISTRICT MUNICIPALITY (MR W KHUMALO)
THE CHIEF FINANCIAL OFFICER: BUSHBUCKRIDGE LOCAL MUNICIPALITY (MS C NKUNA)
THE CHIEF FINANCIAL OFFICER: MBOMBELA LOCAL MUNICIPALITY (MR O MOKOENA)
THE CHIEF FINANCIAL OFFICER: NKOMAZI LOCAL MUNICIPALITY (MR B KHOZA)
THE CHIEF FINANCIAL OFFICER (ACTING): THABA CHWEU LOCAL MUNICIPALITY (MR G MNISI)
THE CHIEF FINANCIAL OFFICER: UMJINDI LOCAL MUNICIPALITY (MR P MPELE)
THE CHIEF FINANCIAL OFFICER: GERT SIBANDE DISTRICT MUNICIPALITY (MR AY SINGH)
THE CHIEF FINANCIAL OFFICER: CHIEF ALBERT LUTHULI LOCAL MUNICIPALITY (MR PJ NHLABATHI)
THE CHIEF FINANCIAL OFFICER: DIPALESENG LOCAL MUNICIPALITY (MS AM NGEMA)
THE CHIEF FINANCIAL OFFICER: (ACTING) DR PIXLEY KA ISAKA SEME (MS N NTHOMBELA)
THE CHIEF FINANCIAL OFFICER: GOVAN MBEKI LOCAL MUNICIPALITY (MR J MOKGATSI)
THE CHIEF FINANCIAL OFFICER: LEKWA LOCAL MUNICIPALITY (MR RA MORRIS)
THE CHIEF FINANCIAL OFFICER: MKHONDO LOCAL MUNICIPALITY (MR S THOBELA)
THE SUPPLY CHAIN MANAGER (ACTING): MSUKALIGWA LOCAL MUNICIPALITY (MR EM NDLOVU)
THE CHIEF FINANCIAL OFFICER: NKANGALA DISTRICT MUNICIPALITY (MS AL STANDER)
THE CHIEF FINANCIAL OFFICER: DR JS MOROKA LOCAL MUNICIPALITY (MR Z SKHOSANA)
THE CHIEF FINANCIAL OFFICER: EMAKHAZENI LOCAL MUNICIPALITY (MS W NGWENYA)
THE CHIEF FINANCIAL OFFICER: (ACTING) EMALAHLENI LOCAL MUNICIPALITY (MR T MAAKE)
THE CHIEF FINANCIAL OFFICER: STEVE TSHWETE LOCAL MUNICIPALITY (MS E WASSERMANN)
THE CHIEF FINANCIAL OFFICER: (ACTING) THEMBISILE HANI LOCAL MUNICIPALITY (MS L SEHLAKO)
THE CHIEF FINANCIAL OFFICER: VICTOR KHANYE LOCAL MUNICIPALITY (MR C BARNARD)

DIRECTOR GENERAL: OFFICE OF THE PREMIER (DR NONHLANHLA MKHIZE)
HEAD OF DEPARTMENT: COOPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS (MR CM CHUNDA)

THE CHIEF DIRECTORATE: SUSTAINABLE RESOURCE MANAGEMENT
THE CHIEF DIRECTORATE: ASSETS AND LIABILITIES MANAGEMENT
THE CHIEF DIRECTORATE: FINANCIAL GOVERNANCE
DIRECTORATE: MUNICIPAL FINANCE

SUBMISSION OF ANNUAL PROCUREMENT PLANS FOR GOODS, WORKS AND SERVICES ESTIMATED IN EXCESS OF R200 000, 00 (INCLUSIVE OF APPLICABLE TAXES)

1. INTRODUCTION

- 1.1. This circular serves to request Municipal Managers of all the municipalities in the Mpumalanga Province to submit their annual procurement plans for goods, works and services estimated in excess of R200 000 (inclusive of applicable taxes) per case, for the 2015/2016 financial year.

2. BACKGROUND


- 2.1. Part of the mandate entrusted to the Provincial Treasury is to oversee and monitor the processes that should be followed by municipalities in procuring goods, works and services in the Province.
- 2.2. In order to achieve this objective, the Provincial Treasury relies on information provided by municipalities regarding the status of procurement at their respective operational levels. Municipalities are therefore required to submit information on Supply Chain Management in the format as well as at intervals, as it may be determined by the Provincial Treasury.
- 2.3. To this end, a template marked Annexure "A" is attached for municipalities to complete accordingly with relevant information regarding procurement of goods, works and services, including infrastructure projects that are estimated in excess of R200 000,00 (including all applicable taxes) per case.

3. PROVINCIAL TREASURY'S DIRECTIVE TO MUNICIPALITIES

- 3.1. As part of our mechanisms to monitor compliance in this regard, we would like to direct as follows:
- 3.1.1. Municipalities should complete the attached template and submit their annual procurement plans to the Provincial Treasury on or before **Friday, 28 August 2015**, for the attention of Mr Caesar Twala at e-mail address: ctwala@mpg.gov.za
- 3.1.2. In addition, Municipal Managers should disseminate the contents of this Circular to their respective Supply Chain Management Units for implementation in order to enhance compliance.

Your co-operation in this regard is appreciated.

Kind regards.


MS NZ NKAMBA
HEAD OFFICIAL: PROVINCIAL TREASURY
DATE: 6/8 /2015