

MPUMALANGA PROVINCIAL GOVERNMENT

Building No. 4
No. 7 Government Boulevard
Riverside Park Extension 2
Nelspruit
1200
South Africa



Private Bag X 11205
Nelspruit, 1200
Tel: 013 766 4564
Fax: 013 766 4604
Int: +27 13 766 4564
Int: +27 13 766 4604

Email: hodfinance@mpg.gov.za

Department of Finance *Office of the HOD*

Litiko LeteTimali

UmNgango weZeemali

Departement van Finansies

Kgoro ya Matlotlo

Enquiries : Mr. LJ Radebe

Ref No : DoF 14/6/1

PROVINCIAL TREASURY CIRCULAR 34 OF 2014

TO:

THE ACCOUNTING OFFICER: VOTE 1: OFFICE OF THE PREMIER (DR. NONHLANHLA MKHIZE)
THE ACCOUNTING OFFICER: VOTE 3: FINANCE (MS NZ NKAMBA)
THE ACCOUNTING OFFICER: VOTE 4: COOPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS (MR CM CHUNDA)
THE ACCOUNTING OFFICER: VOTE 5: AGRICULTURE RURAL DEVELOPMENT, LAND AND ENVIRONMENTAL AFFAIRS (MS SP XULU)
THE ACCOUNTING OFFICER ACTING: VOTE 6: ECONOMIC DEVELOPMENT AND TOURISM (MR T MDAKANE)
THE ACCOUNTING OFFICER: VOTE 7: EDUCATION (MS MOC MHLABANE)
THE ACCOUNTING OFFICER: VOTE 8: PUBLIC WORKS, ROADS & TRANSPORT (MR KM MOHLASEDI)
THE ACCOUNTING OFFICER: VOTE 9: COMMUNITY SAFETY, SECURITY & LIAISON (MR W MTHOMBOTHU)
THE ACCOUNTING OFFICER: VOTE 10: HEALTH (DR AM MORAKE)
THE ACCOUNTING OFFICER ACTING: VOTE 11: CULTURE SPORT AND RECREATION (MR W MNISI)
THE ACCOUNTING OFFICER: VOTE 12: SOCIAL DEVELOPMENT (MS NL MLANGENI)
THE ACCOUNTING OFFICER ACTING: VOTE 13: HUMAN SETTLEMENTS (MR SEB MATSEBULA)
THE CHIEF FINANCIAL OFFICER: VOTE 1: OFFICE OF THE PREMIER (MR KJ DLAMINI)
THE CHIEF FINANCIAL OFFICER ACTING: VOTE 3: FINANCE (MS LC MLAMBO)
THE CHIEF FINANCIAL OFFICER ACTING: VOTE 4: COOPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS (MR ND MCHAVI)
THE CHIEF FINANCIAL OFFICER: VOTE 5: RURAL DEVELOPMENT, LAND AND ENVIRONMENTAL AFFAIRS (MR CT DLAMINI)
THE CHIEF FINANCIAL OFFICER: VOTE 6: ECONOMIC DEVELOPMENT, ENVIRONMENT AND TOURISM (MS JP HLATSWAYO)
THE CHIEF FINANCIAL OFFICER: VOTE 7: EDUCATION (MR C.B. MNISI)
THE CHIEF FINANCIAL OFFICER ACTING: VOTE 8: PUBLIC WORKS, ROADS & TRANSPORT (MS HN MDAKA)
THE CHIEF FINANCIAL OFFICER: VOTE 9: COMMUNITY SAFETY, SECURITY & LIAISON (MS SA SEFALA)
THE CHIEF FINANCIAL OFFICER ACTING: VOTE 10: HEALTH (MR BP DLALISA)
THE CHIEF FINANCIAL OFFICER: VOTE 11: CULTURE SPORT AND RECREATION (MR T NKOJOANA)
THE CHIEF FINANCIAL OFFICER ACTING: VOTE 12: SOCIAL DEVELOPMENT (MR CM MALELE)
THE CHIEF FINANCIAL OFFICER ACTING: VOTE 13: HUMAN SETTLEMENTS (MR TC MASHILE)



SUBJECT: CENTRALISATION OF BANK STATEMENTS AND CHEQUE COLLECTIONS.

1. PURPOSE

The purpose of this circular is to explain the new process of collecting bank statements and cheques which is necessitated by the introduction of Safety web.

2. BACKGROUND

Departments are currently collecting bank statements and cheques directly from Standard Bank.

3. DISCUSSION


Safety web requires that all Cheques issued by Departments must be scanned by Mpumalanga Provincial Treasury (MPT) on the cheques scanner which is centralised at MPT for verification purposes. Due to the risk of cheques being lost before they are scanned by MPT it is therefore necessary for MPT to collect all the cheques for scanning before the cheques are handed back to Departments.

With effect from 10 December 2014 Mpumalanga Provincial Departments will collect their Cheques and Bank Statements from MPT at Interlinked Financial Systems Directorate and not from the bank as was the norm before.

4. RECOMMENDATION

It is recommended that Departments take note of the above mentioned Bank Statements and Cheques collections procedure.

Regards,



MS NZ NKAMBA
HEAD OF DEPARTMENT
DATE: 9 / 12 /2014