



## Department of Finance

Litiko LeteTimali

UmNyango weZeemali

Departement van Finansies

Kgoro ya Matlotlo

Enquiries: CO Twala

### PROVINCIAL TREASURY CIRCULAR 25 OF 2011

- TO :**
- The Accounting Officer: Vote 1: Office of the Premier (Mr J.M. Rabodila)
  - The Accounting Officer: Vote 2: Provincial Legislature (Mr R.M. Moropa)
  - The Accounting Officer (Acting): Vote 3: Finance (Mr J.B. Mbatha)
  - The Accounting Officer: Vote 4: Cooperative Governance and Traditional Affairs (Mr D. Mahlobo)
  - The Accounting Officer: Vote 5: Agriculture, Rural Development & Land Administration (Ms N.L. Sithole)
  - The Accounting Officer: Vote 6: Economic Development, Environment & Tourism (Dr D.V. Dlamini)
  - The Accounting Officer: Vote 7: Education (Mrs M.O.C. Mhlabane)
  - The Accounting Officer: Vote 8: Public Works, Roads & Transport (Mr K.M. Mohlasedi)
  - The Accounting Officer: Vote 9: Safety, Security & Liaison (Mr S.T. Sibuyi)
  - The Accounting Officer: Vote 10: Health (Dr J.J. Mahlangu)
  - The accounting Officer: Vote 11: Culture, Sports & Recreation (Ms S.P. Mjwara)
  - The Accounting Officer (Acting): Vote 12: Social Development (Ms N.L. Mlangeni)
  - The Accounting Officer: Vote 13: Human Settlement (Mr D. Dube)
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- The Chief Financial Officer: Vote 1: Office of the Premier (Mr T. Nkojoana)
  - The Chief Financial Officer: Vote 2: Provincial Legislature (Mr S. Sanyane)
  - The Chief Financial Officer: Vote 3: Finance (Ms P. Semanya)
  - The Chief Financial Officer: Vote 4: Cooperative Governance and Traditional Affairs (Mr M.D. Shipalana)
  - The Chief Financial Officer (Acting): Vote 5: Agriculture, Rural Development and Land Administration (Mr R. Mnisi)
  - The Chief Financial Officer: Vote 6: Economic Development, Environment and Tourism (Ms J.P. Hlatshwayo)
  - The Chief Financial Officer: Vote 7: Education (Mr C.B. Mnisi)
  - The Chief Financial Officer (Acting): Vote 8: Public Works, Roads & Transport (Mr S. Shongwe)
  - The Chief Financial Officer: Vote 9: Safety, Security and Liaison (Mr B.H. Ngoma)

The Chief Financial Officer: Vote 10: Health (Ms G. Milazi)  
The Chief Financial Officer: Vote 11: Culture, Sports and Recreation (Mr M. Khoza)  
The Chief Financial Officer: Vote 12: Social Development (Ms P. Morgan)  
The Chief Financial Officer: Vote: 13 Human Settlement (Ms B. Mojapelo)

**SUBJECT: OUTSTANDING PAYMENTS FOR GOODS AND SERVICES RENDERED**

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It has come to the attention of the Provincial Treasury that most Government institutions fail to pay service-providers within thirty days for goods services rendered. This is of great concern to Government as it disadvantages suppliers, particularly the small business.

In terms of Treasury Regulation 8.2.3 all payments due to service-providers must be settled within thirty days from receipt of invoices. This implies that the amount owed to creditors must be settled within thirty days from receipt of invoices, if the goods or services rendered were delivered to the satisfaction of the Accounting Officer.

Having indicated the above, the Provincial Treasury requests departments to provide information regarding all outstanding payments due to creditors for goods and/or services rendered, for the period of April - June 2011. Departments are requested to use the attached template for this purpose. This information must be submitted to the Provincial Treasury not later than Friday, 12 August 2011. From now henceforth, departments are expected to submit same on the 7<sup>th</sup> of each month.

We trust that you will find the above in order.

Regards,

  
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**MR J.B. MBATHA**  
**ACTING HEAD OF DEPARTMENT**

DATE: 10/8/2011

