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PROVINCIAL TREASURY CIRCULAR 21 OF 2015

TO:

THE ACCOUNTING OFFICER: VOTE 1: OFFICE OF THE PREMIER (DR NONHLANHLA MKHIZE)
THE ACCOUNTING OFFICER: VOTE 3: PROVINCIAL TREASURY (MS NZ NKAMBA)
THE ACCOUNTING OFFICER: VOTE 4: COOPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS (MR CM CHUNDA)
THE ACCOUNTING OFFICER: VOTE 5: AGRICULTURE, RURAL DEVELOPMENT, LAND AND ENVIRONMENTAL AFFAIRS (MS SP XULU)
THE ACCOUNTING OFFICER: VOTE 6: ECONOMIC DEVELOPMENT AND TOURISM (MR T MDAKANE)
THE ACCOUNTING OFFICER: VOTE 7: EDUCATION (MS MOC MHLABANE)
THE ACCOUNTING OFFICER: VOTE 8: PUBLIC WORKS, ROADS AND TRANSPORT (MR KM MOHLASEDI)
THE ACCOUNTING OFFICER: VOTE 9: COMMUNITY SAFETY, SECURITY AND LIAISON (MR W MTHOMBOTHI)
THE ACCOUNTING OFFICER: VOTE 10: HEALTH (DR AM MORAKE)
THE ACTING ACCOUNTING OFFICER: VOTE 11: CULTURE, SPORT AND RECREATION (MR W MNISI)
THE ACCOUNTING OFFICER: VOTE 12: SOCIAL DEVELOPMENT (MS NL MLANGENI)
THE ACCOUNTING OFFICER: VOTE 13: HUMAN SETTLEMENTS (MR K MASANGE)

THE CHIEF FINANCIAL OFFICER: VOTE 1: OFFICE OF THE PREMIER (MR S. SHONGWE)
THE CHIEF FINANCIAL OFFICER: VOTE 3: PROVINCIAL TREASURY (MR MA KHOZA)
THE CHIEF FINANCIAL OFFICER: VOTE 4: COOPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS (MR SEB MATSEBULA)
THE CHIEF FINANCIAL OFFICER: VOTE 5: AGRICULTURE, RURAL DEVELOPMENT, LAND AND ENVIRONMENTAL AFFAIRS (MS F NGOBENI)
THE CHIEF FINANCIAL OFFICER: VOTE 6: ECONOMIC DEVELOPMENT AND TOURISM (MR CT DLAMINI)
THE CHIEF FINANCIAL OFFICER: VOTE 7: (ACTING) EDUCATION (MS TF NTULI)
THE CHIEF FINANCIAL OFFICER: VOTE 8: (ACTING) PUBLIC WORKS, ROADS AND TRANSPORT (MS HN MDAKA)
THE CHIEF FINANCIAL OFFICER: VOTE 9: COMMUNITY SAFETY, SECURITY AND LIAISON (MS SA SEFALA)
THE CHIEF FINANCIAL OFFICER: VOTE 10: HEALTH (MR CB MNISI)
THE CHIEF FINANCIAL OFFICER: VOTE 11: (ACTING) CULTURE, SPORT AND RECREATION (MR MAMARU)
THE CHIEF FINANCIAL OFFICER: VOTE 12: SOCIAL DEVELOPMENT (MR JB MBATHA)
THE CHIEF FINANCIAL OFFICER: VOTE 13: HUMAN SETTLEMENTS (MR D SHIPALANA)

THE CHIEF DIRECTORATE: SUSTAINABLE RESOURCE MANAGEMENT
THE CHIEF DIRECTORATE: ASSETS AND LIABILITIES MANAGEMENT
THE CHIEF DIRECTORATE: FINANCIAL GOVERNANCE

Objective

The objective of this circular is to urge all Provincial Departments in the Mpumalanga Province to utilise Intenda Solution Suite (ISS) system.

Background

The Provincial Treasury acquired the electronic procurement system in order to improve accountability, transparency and ensure value for money in the procurement of goods and services. The system is called Intenda Solution Suite (ISS) system which provides the following beneficial services to the Provincial Administration:

- Centralisation of suppliers database
- Rotation of suppliers
- Request for quotations
- Tender evaluation
- Tender adjudication
- Contract Management
- Reports for decision making

Utilisations of ISS system

ISS system has been implemented in all 12 Provincial Departments in the Provincial Administration. It was, however, of concern that none of the 12 Departments are using the ISS system fully. It has been further noticed that some Departments are using the old version of the system. It must be mentioned that the below action plans are just an emphasis of what the Departments should have done already. The capturing of suppliers should have been done when the ISS system was introduced in 2004 and below is a period for Departments to ensure that all suppliers are captured on ISS system, meaning those that are not captured must be captured.

All the Departments will be upgraded to the new version of ISS system and are urged to do the following:

Activity	Period
Capturing of suppliers	1 September 2015 – 30 September 2015
Full utilisation of quotations on ISS	1 October 2015
Full utilisation of Tendering on ISS	1 April 2016
Full utilisation of contract management on ISS	1 April 2016

Department Project Plan for ISS Implementation

A Department that is unable to follow the above action plan for any reason, must write a letter stating their reasons to Provincial Treasury as none of the departments will be exempted from this circular.

The members of PMC are requested to note that the investment by the Provincial Treasury is for the benefit of the Provincial Administration.

The letter must be accompanied by detailed project plan signed by the Accounting Officer stating the following:

- The start date and end date of capturing suppliers on ISS
- Effective date of full utilisation of quotations on ISS
- Effective date of full utilisation of Tendering on ISS

- Effective date of full utilisation of contract management on ISS

Provincial Support on ISS System


The support of ISS system is centralised at the Provincial Treasury's Interlinked Financial Systems (IFS) Directorate. This means that all the calls that need to be logged with regard to ISS system must be logged with IFS with the below mentioned officials and not with the service provider (Intenda).

The below officials should be contacted for support on the ISS system:

Support Staff	Contact Number	e-mail address
Mpho Modupi	013 766 4141	mmodupi@mpg.gov.za
Rufus Ntandane	013 766 4308	rdntandane@mpg.gov.za
Patson Palmer	013 766 4261	ppalmer@mpg.gov.za
Lucky Radebe	013 766 4380	liradebe@mpg.gov.za

Your co-operation in this regard will be appreciated

Kind Regards,


MS NZ NKAMBA
HEAD OFFICIAL: PROVINCIAL TREASURY
DATE: 26/8 /2015