



**finance**

Department: Finance  
**MPUMALANGA PROVINCIAL GOVERNMENT**

# **MPUMALANGA**

## **Provincial Supply Chain Management**

### **BID BULLETIN**

**Registered  
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Newspaper**

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**VOLUME NO: 166**

**April 2010**

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on the following website address:  
<http://finance.mpu.gov.za>**



## NOTICE TO ALL CONTRACTORS/SUPPLIERS

1. All bids requested for in this bulletin are for the Mpumalanga Provincial Government, unless otherwise stated.
2. Adjudication of all bids will be in accordance with the PPPFA
3. **PERFORMANCE GUARANTEE REQUIREMENT**

The Mpumalanga Provincial Government has resolved to waive the requirement for a Performance Guarantee for all Projects/ Contracts for monetary values ranging from R0.1 up to R5.0 million.

4. The requirement for an up-front payment of a Performance Guarantee shall remain applicable for Projects/ Contracts whose monetary values exceed R5.0 million up to R9.0 million.

The following illustrates the above:

Contract Value	% of Guarantee value required
Over R5.0 million up to R6.0 million	6%
Over R6.0 million up to R7.0 million	7%
Over 7.0 million up to R8.0 million	8%
Over 8.0 million up to R9.0 million	9%
Over 9.01 million and above	10%

5. **RETENTION**

The Mpumalanga Provincial Government has further resolved that the deduction of retention monies from progress payments should remain in place as a security against any defaulters or in lieu of poor workmanship:

5.1 **BUILDING CONTRACTS IN GENERAL**

10% retention shall be deducted on any progress payment certificate, until the total deducted retention value equal 5% of total contract/ project value. The money shall be released at the expiry date of the retention period, which is normally a three-month period.

5.2 **ENGINEERING CONTRACTS**

10 % retention shall be deducted on any progress payment certificate, until the total retention value equals 10% of the total contract/ project value. 5% of the retention money shall be released immediately after practical completion of the project, with the remaining 5% being released as soon as practically possible, depending on the nature of the project e.g. the construction of a bridge.

6. All provincial departments shall henceforth apply the above provisions.

7. Submission of tenders:

- a) Bids must be on the official bid forms, which must be filled in and completed in all Respects.
- b) **Bids must be submitted in sealed envelopes.**
- c) **Separate envelopes must be used for each bid invitation.**
- d) **The bid number and closing date must appear on the front of the envelope.**
- e) **The name and address of the bidder must, however, appear on the back of the envelope only.**
- f) **Bid documents can also be obtained from the Satellite offices**
- g) **Unless otherwise stated, all bids close at 12h00.**

## 8. APPLICATION FOR TAX CLEARANCE CERTIFICATE (IN RESPECT OF BIDS)

### IT IS A CONDITION OF BID THAT-

The taxes of the successful bidder **MUST** be in order, or that suitable arrangement has been made with the Receiver of Revenue to satisfy them.

The SBD.2 form, Application for Tax Clearance Certificate (in respect of bids), must be completed by the bidder in all aspects and submitted to the Receiver of Revenue where the bidder is registered for income tax purposes. That the Receiver of Revenue will then furnish the bidder with a Tax Clearance Certificate that will be valid for 60 days from date of issue. This Tax Clearance Certificate must be submitted with the original bid, before the closing time and date of the bid. Failure to submit an original and valid Tax Clearance Certificate **MAY** invalidate your bid.

Each party to a Consortium/ Sub-Contractor must complete a separate Tax Clearance Certificate. Copies of the Application for Tax Clearance Certificate are attached to every bid document and may also be obtainable at any Receiver of Revenue's Office.

**9. READING OUT OF BID PRICES**

Henceforth, only the prices of bids in the building, civil, mechanical and electrical works categories will be disclosed on request at the time of opening of bids.

- a) Tender submission results are read out to the public immediately after closure.
- b) No submission results will be faxed, emailed or made available telephonically by any of the Tender offices.
- c) Suppliers interested in the results, should arrange a representative or should attend the public reading directly after tender closures.
- d) Further note that due to the tender procedures required, the names and bid offers will only be announced once, bidders who are late for the reading can unfortunately not be assisted with a second announcement.

**10. BID LEVY**

Bidders are hereby advised that the Mpumalanga Provincial Government will only accept bank guaranteed cheques, cash or postal orders as payment for the bid levy. Bidders are requested not to throw away their receipts for purchased bid documents. **NO EXCHANGES FOR CANCELLED OR WITHDRAWN TENDERS CAN BE MADE WITHOUT THE ORIGINAL RECEIPT**

**11. The Mpumalanga Provincial Government requires of all bidders to provide details of their empowerment efforts and plans in the following key areas every time they submit bids:**

- a) **Directors/ Partners/ Members/ Owners**  
The number, role (executive/ non-executive) and influence (power) of Directors.
- b) **Management**  
The profile of the management structure, giving percentages of black participation across the levels (supervisor/ junior management/ middle management/ senior management). The type of grading system used must be stated.
- c) **Training and Development**  
The Training and Development efforts must be stated – in the area of skill development for workers and management. The training expenditure as a percentage of payroll costs should be given.
- d) **Joint Ventures**  
The company must indicate any joint ventures it has with Blacks. Specific details must be given to prove that such joint venture is genuine and real.
- e) **Outsourcing**  
The company must indicate which of its business activities (services/ goods) are provided by Black businesses.
- f) **Sub-Contracting**  
The company must indicate which part of the contract and for what value will be performed by a Black business out of the whole contract/ assignment it may secure value and benefit to communities.
- g) **Equity Participation**  
The bidder must provide information on the status of Black ownership in his/ her company – whether it be by its employees or the black prulic or Black-owned companies.
- h) **Other Empowerment Activities.**  
The bid would be free to supply other relevant empowerment details, which may not fall within the above-indicated framework.
- i) **Industrial Relations Climate**  
Sound Industrial Relations are a good measure not only to the extent of employee acceptance of the work-place environment, but also of the state of their empowerment. If employees or their representatives are allowed and enabled to participate in key organizational processes, then a positive climate develops.

This bulletin is issued by the Provincial Supply Chain Management offices, on behalf of Provincial Departments:

Private Bag X11246  
Nelspruit 1200

**(please note that the above address is provided for general correspondence or applications to subscribe to receive this bulletin by post. It should not be used for submission of tender documents)**

Physical address:  
Bid Documentation Section  
Riverside Government Complex  
Visitors Centre, Building no. 9

Tel: (013) 766 8259, Fax: (013) 766 8455  
Enquiries: Ms T.K. Thobela

***Bid documents and other related bid/tender information are available from the following Supply Chain Management Offices:***

**1. NELSPRUIT**

Riverside Government Complex  
Building no 9, Government Boulevard, Nelspruit, 1200  
Telephone number: Mr TJ Borden (013) 766 8260 or Mr VS Ngobe: (013) 766 6339  
Fax number:(013) 766 8455

**2. TONGA**

Department of Public Works  
Tonga Block A  
Contact Person: Ms. Margaret Zitha:  
Telephone number : (013) 780 7200  
Fax No. : (013) 7800023

**3. MORETELE**

TLC offices in Mammethlake Satellite Office at the Mammethlake Police Station  
Contact Person: Mr. Tsepho Ngwatle  
Telephone number: (012) 721 3955

**4. MIDDELBURG**

Department of Public Works  
Cnr. Lillian Ngoyi and Dr Beyers Naudé Streets – Old TPA Building, Upper ground floor, Office numbers A20, 21 and 25 Contact Person: Ms Lorraine Motebu or Mr Donald Ndala  
Telephone number: (013) 282 8776  
Fax number : (013) 282 8776

**5. ELUKWATINI**

Elukwatini Sub regional offices  
Office numbers A49 and A50 (opposite Elukwatini Community Hall) Stand number 12 extension A, Elukwatini, 1190. Contact Person: Ms Sibongile Malopi or Ms Sphiwe Mathibela. Telephone no: 017 883 1396/7

**6. PIET RETIEF**

Department of Social Services, Population and Development  
Old TPA Building – 18 Joubert Street (Cnr Kruger and Joubert Street)  
Contact Person:Ms Janet Nkosi  
Telephone number : (017) 826 1671  
Fax No: ( 017) 826 0577

**7. KWAMHLANGA**

KwaMhlanga Government Complex  
Department of Finance, Building No. 12, Computer Centre  
  
Contact Person:Ms TA Sibanyoni, Ms Sophie Masanabo, Ms. Emily Mtsweni or Ms Angy Mthombeni  
Telephone Number: (013) 947 2606 or 2619 or 2620 Fax Number: (013) 947 2250

**8. EVANDER**

Western Block, CMTC Building, Department of Health  
Braam Fischer Street, Evander  
  
Contact Person:Mr Andries Mahlangu or Ms Mendy Kabini  
Telephone Number: (017) 632 1607 or 1540 or 1549  
Fax Number: (017) 632 1395

**9. BUSHBUCKRIDGE**

Bushbuckridge Advice Centre  
Department of Finance, Protea building (old Telkom building)  
Contact Person:Mr July Mashabane or Mr Peterson Sithole  
Telephone Number: (013) 7992068 / 1357 or 013 799 0585 or **072 109 7629**  
Fax: (013) 799 0535

Please note that bid documents can be collected at any of the above-mentioned satellite offices, but bid/tender documents can **ONLY BE SUBMITTED** at the following Supply Chain Offices:

Nelspruit, Bushbuckridge, KwaMhlanga, Evander, Piet Retief, Middelburg

## **Bid Submissions:**

- 1. TAKE CARE NOT TO SEND DOCUMENTS TO THE ADVERTISING DEPARTMENTS AS THE BID CLOSURES ARE NOT ADMINISTERED BY INDIVIDUAL DEPARTMENTS**
- 2. TENDER DOCUMENTS SHOULD BE SUBMITTED IN ORIGINAL, NO COPIES WILL BE ACCEPTED.**
- 3. ALL TENDERS AND PROPOSALS SHOULD BE DELIVERED OR COURIERED TO THE FOLLOWING OFFICES, BEFORE THE CLOSING DATE AND TIME.**
- 4. THE ADDRESS OF THE TENDERER, TENDER NUMBER AND CLOSING DATE MUST APPEAR ON THE FRONT OF THE ENVELOPE – DO NOT SUBMIT DIFFERENT TENDERS IN ONE ENVELOPE**
- 5. TENDER BOXES ARE LOCATED AT THE FOLLOWING CLOSING CENTRES:**

### **NELSPRUIT**

Riverside Government Complex, Building no 9, Government Boulevard, Nelspruit, 1200  
Telephone number : Mr TJ Borden (013) 766 8260 or Ms SS Malopi (013) 766 8269

### **PIET RETIEF**

Department of Social Services, Population and Development  
Old TPA Building – 18 Joubert Street (Cnr Kruger and Joubert Street)  
Contact Person : Ms Janet Nkosi  
Telephone number : (017) 826 1671

### **KWAMHLANGA**

KwaMhlanga Government Complex, Department of Finance, Building No. 12, Computer Centre  
Contact Person : Ms TA Sibanyoni, Ms Sophie Masanabo, Ms. Emily Mtsweni or Ms Angy Mthombeni  
Telephone Number : (013) 947 2606 or 2619 or 2620

### **EVANDER**

Western Block, CMTC Building, Department of Health, Braam Fischer Street, Evander  
Contact Person : Mr Andries Mahlangu or Ms Mendy Kabini  
Telephone Number : (017) 632 1607 or 1540 or 1549

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Bushbuckridge Advice Centre  
Department of Finance, Protea building (old Telkom building)  
Contact Person : Mr July Mashabane  
Telephone Number : (013) 799 2068 / 1357 or 013 799 0585 or 072 109 7629

### **MIDDELBURG**

Department of Public Works  
Cnr. Lillian Ngoyi and Dr Beyers Naudé Streets – Old TPA Building, Upper ground floor, Main Entrance  
Contact Person: Ms Lorraine Motebu or Mr Donald Ndala - Telephone number: (013) 282 8776

## **BID INVITATIONS:**

<b>BID NUMBER: <i>HEAL/024/10/MP</i></b>	
Description:	<b>OUTSOURCING THE MANAGEMENT OF PROCUREMENT, WAREHOUSING AND DISTRIBUTION OF PHARMACEUTICALS AND SURGICAL SUNDRIES AND THE SUPPLY AND MANAGEMENT OF INFORMATION FOR THE DEPARTMENT OF HEALTH</b>
Bid invited by:	<b>The Department of Health</b>
Non-refundable fee:	<b>R200.00 payable in cash or bank guaranteed cheque made out to the Mpumalanga Provincial Government</b>
Compulsory Briefing Session:	<b>Date: 26 April 2010 Time: 11h00</b>   <b>14 Tswelopele Street Middelburg</b>
Contact for Bid enquiries, technical or specifications:	<b>Ms Nomsa Khoza : 013 766 3366 Ms Sibongile Mthiyane : 082 4693 645</b>
Contact for availability of document:	<b>Provincial Supply Chain Management offices: 013 766 8260, 8258, 8269 or 8265</b>
Where this document can be obtained:	<b>Any of the Mpumalanga Provincial Supply Chain offices: Refer to page 4</b>
<b>Closing:</b>	<b>Date: 14 May 2010</b>   <b>Time: 12h00</b>
Where this document must be submitted:	<b>Any of the four regional branches, as specified on page 5</b>

<b>BID NUMBER: <i>EDT/002/10/MP</i></b>	
Description:	<b>PROPOSALS FOR THE DEVELOPMENT OF AN ENVIRONMENTAL MANAGEMENT FRAMEWORK FOR UMJINDI LOCAL MUNICIPALITY</b>
Bid invited by:	<b>Department of Economic Development, Environment and Tourism</b>
Non-refundable fee:	<b>R200.00 payable in cash or bank guaranteed cheque made out to the Mpumalanga Provincial Government</b>
Compulsory Briefing Session:	<b>Date: 20 April 2010 Time: 10h00</b>   <b>Venue: 18 Jones Street, Nelspruit</b>
Contact for Bid enquiries, technical or specifications:	<b>Mr S. Mdaka : 013 766 4193</b>
Contact for availability of document:	<b>Provincial Supply Chain Management offices: 013 766 8260, 8258, 8269 or 8265</b>
Where this document can be obtained:	<b>Any of the Mpumalanga Provincial Supply Chain offices: Refer to page 4</b>
<b>Closing:</b>	<b>Date: 30/04/2010</b>   <b>Time: 12h00</b>
Where this document must be submitted:	<b>Any of the four regional branches, as specified on page 5</b>

**BID NUMBER: *EDT/003/10/MP***

Description:	<b>RENDERING OF CLEANING SERVICES TO THE HEAD OFFICE (1ST FLOOR BUILDING 4 RIVERSIDE GOVERNMENT COMPLEX AND 'KHUTSONG' OFFICE BUILDING, FERREIRA STREET, NELSPRUIT) OVER A TWO YEAR CONTRACT</b>	
Bid invited by:	<b>The Department of Economic Development, Environment and Tourism</b>	
Non-refundable fee:	<b>R200.00 payable in cash or bank guaranteed cheque made out to the Mpumalanga Provincial Government</b>	
Compulsory briefing session:	<b>Date : 22 April 2010 Time : 10h00 and 12h00 14h00 and 16h00</b>	<b>1<sup>st</sup> Floor Building 4 Riverside Government Complex, Nelspruit Khutsong Office Building, Ferreira Street, Nelspruit</b>
Contact for Bid enquiries, technical or specifications:	<b>Mr S. Mdaka : 013 766 4193 Mr S. Nekhavhambe : 013 766 4453 or 079 8752 545</b>	
Contact for availability of document:	<b>Provincial Supply Chain Management offices: 013 766 8260, 8258, 8269 or 8265</b>	
Where this document can be obtained:	<b>Any of the Mpumalanga Provincial Supply Chain offices: Refer to page 4</b>	
<b>Closing:</b>	<b>Date: 30 April 2010</b>	<b>Time: 12h00</b>
Where this document must be submitted:	<b>Any of the four regional branches, as specified on page 5</b>	

**BID NUMBER: *CSR/018/10/MP***

Description:	<b>SUPPLY AND DELIVERY OF LIBRARY BOOKS FOR THE PROVINCIAL LIBRARIES</b>	
Bid invited by:	<b>The Department of Culture, Sport and Recreation</b>	
Non-refundable fee:	<b>R100.00 payable in cash or bank guaranteed cheque made out to the Mpumalanga Provincial Government</b>	
Contact for Bid enquiries, technical or specifications:	<b>Ms E. Fonternel : 013 - 766 5027 Cell No. : 071 8500 758</b>	
Contact for availability of document:	<b>Provincial Supply Chain Management offices: 013 766 8260, 8258, 8269 or 8265</b>	
Where this document can be obtained:	<b>Any of the Mpumalanga Provincial Supply Chain offices: Refer to page 4</b>	
<b>Closing:</b>	<b>Date: 30/04/2010</b>	<b>Time: 12h00</b>
Where this document must be submitted:	<b>Any of the four regional branches, as specified on page 5</b>	

BID NUMBER: **PWRT/1194/10/MP**

Description:	<b>OFFICE ACCOMMODATION FOR THE DEPARTMENT OF SAFETY, LIASON AND SECURITY IN EVANDER/SECUNDA/ERMELO FOR THE PERIOD OF TWENTY FOUR (24) MONTHS</b>	
Bid invited by:	<b>The Department of Public Works, Roads and Transport</b>	
Non-refundable fee:	<b>R200.00 payable in cash or bank guaranteed cheque made out to the Mpumalanga Provincial Government</b>	
Compulsory Briefing Sessions:	<b>Date : 23 April 2010 Time : 10h00</b>	<b>Venue: Ermelo Batho Pele Building Hall</b>
Contact for Bid enquiries, technical or specifications:	<b>Mr SB Sekwane : 013 766 6764 Mr R Nkambule : 013 766 6901</b>	
Contact for availability of document:	<b>Provincial Supply Chain Management offices: 013 766 8260, 8258, 8269 or 8265</b>	
Where this document can be obtained:	<b>Any of the Mpumalanga Provincial Supply Chain offices: Refer to page 4</b>	
<b>Closing:</b>	<b>Date: 10/05/2010</b>	<b>Time: 12h00</b>
Where this document must be submitted:	<b>Any of the four regional branches, as specified on page 5</b>	



## INVITATION FOR REGISTRATION AS A SUPPLIER

**REF No: SS/DB/10**

In order to give all prospective suppliers of goods and services an equal opportunity to do business with the **Mpumalanga Provincial Department of Community Safety, Security and Liaison** the department hereby invites suppliers to register their businesses in the department's database, the database registration shall remain open until 31 May 2010

Suppliers need not to register for more than 3 services / commodities.  
Goods and services mainly required (but not limited to) are as follows::

*Commodities: (Principal business or services of supplier, e.g. Tents and Chairs hire, catering, supply of stationery, groceries, cartridge, cleaning material and chemicals, sound system, printing, accommodation and other)*

The following documents must be attached to each application:

- Medical certificate if any member is disable
- Fax number/ e-mail address
- Physical address / Postal address
- Tel. Number (s) as contact number
- Cell number (s) as contact number
- Fill form completely
- Commodities listed
- Indicate HDI/WE/DI/Y SMME Status
- Certificate of Incorporation from Registration of Companies (CIPRO)
- Company Profile
- SARS Tax Clearance Certificate (Original)
- Bank Stamp

The application forms are free of charge. Suppliers should take note of the special conditions indicated in the applications forms in order to ensure successful registration.

<b>Contact for registration related enquiries:</b>	<b>Ms JM Rampedi: 013 766 4026</b>	
<b>Where to collect this document:</b>	<b>Any of the Regional offices as listed on page 4 or the Provincial Head office: Mr Tom Borden: 013 766 8260/65</b> <b>Alternatively send a request to <a href="mailto:tjborden@mpg.gov.za">tjborden@mpg.gov.za</a> (quote the reference number: SS/DB/10) in order to obtain the forms via email in pdf format</b>	
<b>CLOSING DATE</b>	<b>Date: 31 May 2010</b>	<b>TIME: 12H00</b>
<b>Where this document must be submitted:</b>	<b>Any of the four regional branches, as specified on page 5</b>	

## *Where find support and information*

*Business entities can seek assistance from institutions indicated below:*

### *REGISTRATION FOR VALUE ADDED TAX (VAT)*

**Any Business Entity doing business with Government must register for Value Added Tax (VAT). Government will not do business with an entity that does not comply with this requirement.**

#### **South African Revenue Services (SARS)**

Private Bag 11294  
Nelspruit  
1 2 0 0

Telephone Number:  
(013) 759 4351

### *REGISTRATION OF BUSINESS ENTITIES*

**Companies and Intellectual Property  
Registration Office (CIPRO)**  
(a member of the Department of Trade and  
Industry)

PO BOX 429  
Pretoria  
0001  
Telephone Number: (012) 394 5363

### *BUSINESS OPPORTUNITIES*

Information on available business opportunities, particularly for SMME's, can be sought from the SMME Desk, at the Department of Economic Development and Planning. The contact details are as follows :

#### **SMME DESK, Department of Economic Development and Planning**

Private Bag X11215  
Nelspruit  
1 2 0 0

Telephone Number: (013) 766 4482

# FUNDING

## MPUMALANGA ECONOMIC GROWTH AGENCY

P O Box 5838

Nelspruit

1200

Telephone number: (013) 755 1731

Or regional offices: (013) 752 6413

Witbank: (013) 656 3231

Secunda: (017) 973 1049

## KHULA ENTERPRISE FINANCE LIMITED

P O Box 28423

Sunnyside

0132

Telephone number: (012) 394 5901

Nelspruit: (013) 755 2370

## UMSOBOMVU YOUTH FUND

P O Box 982

Halfway House

1685

Telephone number: (011) 805 9709

## NEW BUSINESS FINANCE

Accessible finance for small to medium and micro enterprises for the purposes of Tenders , Working capital and Bridging finance

Johannesburg Branch:

Tel: (011) 832 1100

Fax: (011) 832 1122

Nelspruit Branch :

Tel: (013) 753 2883

Fax: (013) 755 3150

# CIDB

For Construction and Industry Development Board (CIDB) grading and registration related enquires, please contact the CIDB office on the numbers indicated below, or visit their website for more information:

**Nelspruit Offices:**  
086 1678 222

Nelspruit, 30 Brown Street  
Nedbank Building, 9th Floor  
(with Public Works)

**Pretoria Head Office:**

Tel: 012 482 7200

Fax: 011 252 6944

Fraudline: 0800 112432

Registers Call Centre:

0860 103 353

**Website:**

**[www.cidb.org.za](http://www.cidb.org.za)**





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# NOTES-

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*THE ANTI-CORRUPTION*  
*TOLL FREE NUMBER:*  
**080 070 1701**